



Saskatoon Off-Road Radio Control Club Inc. Constitution and By-Laws

Constitution

Section 1 Club Name

Saskatoon Off-Road Radio Control Club Inc. Constitution and By-Laws

1.1 The name of the organization shall be the 'Sask Off-Road Radio Control Club', hereafter referred to as SORRCC or the club.

Section 2 Non-Profit

2.1 The club shall maintain registration as a non-profit organization in Saskatchewan under the entity name 'Saskatoon Off Road Radio Control Club Inc.' (entity # 101042943).

Section 3 Purpose

3.1 SORRCC is a non-profit organization dedicated to the sport of competitive radio control model car racing in a fun, friendly and family-oriented environment.

3.2 SORRCC operates off-road R/C race track in Saskatoon, Saskatchewan which provides its members with a venue to enjoy the hobby and socialize with other racers year round.

Section 4 Membership

4.1 Club membership shall be open to all individual persons, and/or family groups.

4.2 Memberships are defined as outdoor from May - September and Indoor from October to April.

Section 5 Meetings

5.1 The club shall hold a minimum of two general membership meetings per year. One in April before the outdoor racing season (May to September), the second after the racing season in November or December. October before the indoor season starts.

Section 6 Leadership

6.1 The executive committee shall consist of 5 board members, 4 track directors and one Junior Representative. (President, Vice President, Treasure, Secretary, Executive member)



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6.2 Roles Defined

- President is responsible for successful leadership, overall management providing oversight for financial, vision, mission, and long-term goal setting with regards to the operations of the SORRCC.
- Vice president works with all members providing leadership in executing projects within the SORRCC.
- Treasurer is responsible for all financial requirements for SORRCC. They are to provide regular financial reports, banking, bookkeeping, financial planning and budgeting.
- Secretary is responsible for the proper management and utilization of important records such as meeting minutes and the organization's by-laws, as well as keeping track of member terms and important filing deadlines for the organization's incorporation and charitable status.
- Track director is to assist, when available on projects such as fundraising activities, track design and development and race day procedures as needed.
- Junior Representative is to be a liaison between the under 16 members and the executive. This position brings a youth perspective to all areas of SORRCC business.

Section 7 Amendment of Constitution

7.1 Amendments to this Constitution must be approved by two-thirds of the voting members at a general membership meeting.



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By-Laws

Section 1 Club Membership

- 1.1 Membership shall be based on completing an application form and an annual payment of dues for either indoor or outdoor seasons. The club fiscal year shall be the 1st of May to the end of April.
- 1.2 SORRCC members shall be entitled to attend any club meeting, vote and, if of legal age, to hold any executive office.
- 1.3 SORRCC membership shall not be transferable to another individual or group.
- 1.4 SORRCC members shall participate in club sponsored fundraising activities.
- 1.5 SORRCC members shall help prepare the race track facility before and during club sponsored events.
- 1.6 SORRCC members shall act/race in accordance with the rules and conduct laid out in the SORRCC Rule Book.

Section 2 Non-members

- 2.1 Individuals without membership may participate in club sponsored competition events and open practice nights at the track. Additional racing/practice fees may be applied.
- 2.2 Individuals without membership may attend club meetings but will not have voting privileges.
- 2.3 Individuals without membership shall not hold any executive office.

Section 3 Club Meetings

- 3.1 Notice of a club meeting shall be given to members at least 15 days in advance. Notice shall be provided on the club website: www.skoffroad.ca.
- 3.2 No action may be taken at a club meeting unless a quorum is present. A majority of the executive committee and a majority of club members must be present to establish a quorum.
- 3.3 Passage of a motion shall require a simple majority (one more than half of the members present).

Section 4 Leadership

- 4.1 The executive committee shall be responsible for the administration of the assets, activities and affairs of the club in an honest, fair, diligent, and ethical manner.
- 4.2 The executive committee shall serve SORRCC without a salary.



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4.3 Board members shall hold office for two-year terms. Two board members shall be voted in one year, followed by three the next, and so on to provide consistent leadership.

4.4 Track director members shall hold office for one year and be voted in each year.

4.5 Club membership for a minimum one year shall be required to become eligible for a board member position. Members of less than one year may be eligible for a track director position.

4.6 Upon the resignation or loss of a committee member, the executive committee may appoint an alternate to hold office until the next general membership meeting.

4.7 Three of the five board members shall have signing authority on the club bank account.

4.8 Any executive committee member may sign or execute contracts or actions of SORRCC as authorized by a majority vote of the executive committee.

4.9 Any executive committee member may call for an executive committee meeting. A minimum of 72 hours notice should be given to the executive committee.

Section 5 Elections

5.1 Election of the executive committee shall take place during the April meeting.

5.2 Any member present may nominate a member for an executive committee position.

5.3 Election of the executive committee shall be made by ballot. The names of all members nominated for a board member position or track director position shall be on the ballot.

5.4 The two or three board members not up for election shall be responsible for counting the ballots and announcing the candidates receiving the highest number of votes.

5.5 New executive committee members shall take office immediately after the meeting.



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Section 6 Finances

6.1 Club revenue shall be received in the form of:

1. a) Annual membership dues. Membership rates shall be determined and approved by the executive committee.
2. b) Fees from racing events and practice sessions. Fees shall be determined and approved by the executive committee.
3. c) Net proceeds from raffles and social events.
4. d) Any contribution by a member or other generous persons which may be voluntarily tendered.
5. e) The sale of club assets. Value of the assets shall be determined and approved by the executive committee.
6. f) Interest generated from funds deposited in the club's bank account.

6.2 Club expenses shall be governed by the following policy:

1. a) Any expense less than \$1000.00 CAD shall require a majority vote of the executive committee.
2. b) Any expense greater than \$1000.00 CAD shall require a majority vote of the club members.

6.3 Payments and withdrawals from the club bank account shall require the signature of two executive board members.

Section 7 Amendment of By-laws

7.1 Amendments to these By-laws must be approved by two-thirds of the voting members at a general membership meeting.